

Northern Marianas College
Board Of Regents Policy

SUBJECT:	Board Operations	EFFECTIVE:	August 08, 2013
SECTION:	1019	POLICY NAME:	Board of Regents Self-Evaluation
WSCUC Standard/Policy:	Standard III CFR's 3.6; 3.7; 3.8; 3.9		

The Board of Regents is the legal owner and final authority for Northern Marianas College, whose assets and operations it holds in trust. The Board of Regents shall ensure that the College is well oriented and managed. As such, the Board shall assess its own performance regularly. This self-assessment will assist the Board in identifying which of its functions are being addressed satisfactorily and which may need improvement.

ADMINISTRATIVE PROCEDURE

- I. The Board of Regents will annually devote time for self-evaluation. The self-evaluation will help in identifying specific issues, such as the Board's rules and responsibilities, which can help build better communication and understanding among Board members. It will also help in appreciating each others' values and strengths that will lead to a stronger, more cohesive working team (See Policy 1016)
- II. Evaluation Participants. All Board members will complete evaluation instruments and be involved in the evaluation discussions.
- III. Evaluation Session. The Board shall decide whether the evaluation session will take place at a regular business meeting, workshop, or retreat.
- IV. Evaluation Outcomes. A comprehensive statement summarizing the discussion and incorporating proposals for the future will be very helpful in guiding the Board's future performance and planning.
- V. Board Self Appraisal (The response to each category is 1 to 5, Lowest to Highest, with required substantive comment for each item.) A.

A. STAFF AND PERSONNEL RELATIONSHIPS

1. Develops sound personnel policies, involving the faculty and staff when appropriate.
2. Authorizes the employment or dismissal of staff members only upon the recommendation of the President.
3. Makes provision for the complaints of employees to be heard, and after full study, if staff dissatisfaction is found to exist, takes action to correct the situation through appropriate administrative channels.
4. Is receptive to suggestions for improvement of the College originating

Northern Marianas College
Board Of Regents Policy

with the staff and approved by the President

5. Encourages professional growth and increased competency through:
 - a) Attendance at educational meetings
 - b) Training on the job
 - c) Salary increments which recognize training and experience beyond minimum qualifications for a given position.
6. Makes the staff aware of the esteem in which it is held.
7. Provides a written policy protecting the academic freedom of faculty.

B. RELATIONSHIP TO THE FINANCIAL MANAGEMENT OF THE SCHOOL

1. Balances the income and expenditures of the College with the quality of education that should be provided and the ability of the community to support such a program.
2. Takes the leadership in suggesting and securing community support for additional financing when necessary.
3. Establishes written policies which will ensure efficient administration of purchasing, accounting and other applicable procedures.
4. Authorizes individual budgetary allotments and special non-budgeted expenditures only after considering the total needs of the College.
5. Makes provision for long-range planning for acquisition of sites, facilities, and maintenance.

C. COMMUNITY RELATIONSHIPS

1. Encourages the public's attendance at board meetings.
2. Actively fosters cooperation with various news media for the dissemination of information regarding the College.
3. Ensures a continuous planned program of public information regarding the College.
4. Participates actively in community affairs.
5. Channels all concerns, complaints and criticisms of the College through the President for study and reports back to the board if action is required.
6. Protects the President from unjust criticism and the efforts of vocal special-interest groups.

Northern Marianas College
Board Of Regents Policy

7. Reflects board policy in individual answers to public questions and in public statements.
8. Encourages citizen participation in an advisory capacity in the solution of specific problems.
9. Is aware of community attitudes and special interest groups which seek to influence the College's program, while at the same time defending and protecting the institution from community attitudes and special interest groups.

See Also Board Operations Administrative Procedure - Appendix A (Board of Regent Self Appraisal), Appendix B (CEO Evaluation Checklist), & Appendix C (CEO Evaluation)

HISTORY:

Replaces Board Policy No. 1024